

## IP Office Conferencing

### Cost-effective Collaboration

#### Overview

Avaya IP Office comes with a 128-party conference bridge to help small businesses collaborate seamlessly and cost-effectively. Businesses currently spending on conference calls with a service provider can reduce or eliminate those costs entirely. IP Office Conferencing employs easy-to-use conference control features to help keep people connected and making decisions faster.

#### Capabilities

**Built-In Conferencing** – The 128-party conference bridge (up to 64 parties on a single conference) come standard with IP Office, enabling associates to easily set up conference calls “on the fly” – no additional equipment required. Participants can be easily added while a conference is in progress. Run multiple conference calls simultaneously.

**Enhanced Control and Capabilities** – With IP Office *Preferred* or *Advanced Editions*, businesses get added security, control and conferencing power. Visually keep track of who’s on the call with the available *Power User*, *Office Worker* and *Teleworker* solution PC interfaces. Automatically invite internal associates to join conference calls with the optional *Receptionist* solution. Create conference calls by dragging and dropping speed dial icons on a PC interface; add external callers to a conference at anytime. Increase security with the addition of Personal Identification Number (PIN) access to any conference call.

#### Quick ROI

Businesses that currently schedule conference calls with a service provider can realize a quick and significant return on investment with IP Office. Just a few one-hour conference calls a day with four participants (or any equivalent), can result in an ROI of as little as three months. (Exact return depends on business location and provider fees.)

#### Benefits

- **Reduce monthly costs** – Reduce or eliminate ongoing conferencing fees, resulting in a quick ROI for IP Office
- **Cut travel expenses** – Reduce both the expense of travel and the unproductive time spent away from the office



- **Enhance collaboration** – Regularly-scheduled conference calls help keep everyone working together efficiently and effectively
- **Increase productivity** – Shorten project times, speed up decision-making, and be more productive though on-the-fly “meet me” conferencing

## Specifications

<b>Format</b>	<ul style="list-style-type: none"><li>• Included with IP Office Essential Edition, IP Office Preferred Edition, and IP Office Advanced Edition</li></ul>
<b>System Requirements</b>	<ul style="list-style-type: none"><li>• IP Office 500</li></ul>
<b>User Requirements</b>	<ul style="list-style-type: none"><li>• Any IP Office telephone</li></ul>
<b>Feature Detail</b>	<ul style="list-style-type: none"><li>• IP Office 500 system has 128 party conference capacity, with up to 64 parties on a single call</li><li>• Requires as many digital trunks/channels as external participants (for example, 1 T1 allows 23/24 external parties, 1 E1 allows 30 parties, etc)</li><li>• Conference entry/exit tones; single beep on entry, double beep on exit.</li><li>• Dial-in prompts and PIN codes for security INCLUDED with IP Office Preferred Edition and IP Office Advanced Edition.</li><li>• Conference call recording included with IP Office Preferred Edition and IP Office Advanced Edition.</li><li>• Conference Call control (Available with IP Office Power User, IP Office Teleworker, and IP Office Office Worker solutions)</li><li>• Conference Room creation and automatic dial to users available with IP Office Receptionist solution</li></ul>

### About Avaya

Avaya is a global leader in enterprise communications systems. The company provides unified communications, contact centers, and related services directly and through its channel partners to leading businesses and organizations around the world. Enterprises of all sizes depend on Avaya for state-of-the-art communications that improve efficiency, collaboration, customer service and competitiveness. For more information please visit [www.avaya.com](http://www.avaya.com).



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